

## Epworth United Methodist Church of Rehoboth Beach

### Facility Use Requirements Under COVID-19

Version 1 – 7/8/2020

#### General

- Wearing of face coverings (nose and mouth) is required upon entering the EUMC building. They are also required outdoors on EUMC property where proper social distancing (6 feet) cannot be maintained.
- Requirements for face coverings in children by age: (Delaware Division of Public Health)
  - Over 12 years of age REQUIRED
  - 5-12 years of age STRONGLY RECOMMENDED
  - 2-4 years of age RECOMMENDED
  - Under 2 years of age NOT TO BE WORN
- In the event a person experiences a positive COVID-19 test result AND who has recently attended an EUMC function, that person needs to immediately self isolate, contact EUMC office at 302-227-7743 and DE Division of Public Health at 1-888-295-5156 or [hspcontact@delaware.gov](mailto:hspcontact@delaware.gov). These steps are necessary to reduce transmission to others as well as to provide for contact tracing of possible exposure to others.
- Group leaders must contact Debbie Hunt at [dhunt@eumcrb.org](mailto:dhunt@eumcrb.org) or 302-227-7743 for assignment of a room for their meeting. When scheduling a room you need to provide the maximum number of attendees you anticipate at your meeting. This allows us to schedule a room with adequate seating for social distancing. The rooms will have seating marked on chairs/couches/floors to provide for 6 feet of proper social distancing. Please honor these markings. There should only be the number of chairs in each room based on the number allowed in the room.
- Group leaders are responsible for completing the meeting checklist and registration of each participant (reverse side) Please have each attendee sign in with full name, phone number, email. Group leader will provide an affirmation of acceptable temperature screening and exposure risks questions in the spaces provided. This checklist and register must be completed each time your group meets. Screenings for temperature and exposure risks help reduce transmission to others. Name, phone and email provide contact tracing information if needed.

#### Screening Procedure (Delaware Division of Public Health)

- These procedures are required to help reduce the risk of transmission of COVID-19 to others attending activities at EUMC. Screenings will occur at the entrance to the church (BAYSIDE). Screenings will be administered by the group leader.
- Touchless temperature checks. Anyone whose temperature registers above 99.5 (DDPH) will be denied entry and will be advised to seek medical evaluation.
- Risk exposure questions which will include the following:
  - Do you have symptoms of respiratory infection (fever, chills, cough, shortness of breath, severe sore throat, loss of taste, smell or muscle aches)?
    - If YES
      - attendee should be considered as symptomatic and considered at risk for COVID-19 exposure and denied entrance. Person should seek medical attention, remain at home for a total of 7 days after symptoms have resolved (resolution of fever without the use of fever-reducing medications) AND improvement of respiratory symptoms AND at least 10 have passed since symptoms first appeared
    - if NO
      - Have you been in close contact (less than 6 feet for more than 10 minutes with a person with confirmed COVID-19)
        - If YES attendee denied entrance and should stay at home for 14 days after exposure
        - If NO admittance to meeting permitted

#### Sanitation and Cleaning Practices (DDPH)

- Group leader is responsible for making sure all hard surfaces are sanitized prior to beginning of meeting and at the conclusion. Surfaces to be disinfected include but are not limited to table tops, counters, light switches, door handles, faucets.
- Hard surface sanitizer, paper towels and hand sanitizer will be provided for each meeting room
- Products containing diluted household bleach (4 tsp per qt of water). 60% Ethanol or 70% isopropanol alcohol solutions and most EPA-registered household disinfectants are appropriate for sanitation.
- Wash hands frequently and/or use 70% alcohol hand sanitizer
- Rest Rooms – should be only used on an emergency basis. Sanitation procedures are discussed in General Room Instructions that follows
- The following is a link to the EPA approved list of Covid 19 fighting products
  - <https://www.americanchemistry.com/Novel-Coronavirus-Fighting-Products-List.pdf>

#### General Room Instructions

- Face coverings (nose and mouth) must be worn at all times
- Singing and loud talking are discouraged as they dramatically increase risk of COVID-19 transmission
- Attendees should bring their own equipment and materials should not be shared between others

- No food or beverages allowed in meeting rooms.
- Rooms are marked off into proper 6 ft. social distancing seating arrangements. Please remain in your designated area until your meeting has concluded. Exit maintaining social distancing.
- Please use restrooms only as an emergency. If you use the restroom you are responsible for sanitation upon entering and exiting. Use disinfecting wipes provided to sanitized whatever you are going to touch or have touched in each stall. Make sure to wipe the seat top, counters, door handles. Wash hands thoroughly. Take a final wipe and use it to pull open door upon exiting. Dispose of wipe in trash.

Group leaders are responsible for turning in completed check list/registration to Debbie Hunt.